

**Volunteer Coordinating Committee Meeting
Selectmen's Meeting Room
Town Hall
Thursday, October 8, 2015 – 9:00 a.m.**

Present: Chair Patricia Carluccio; Vice Chair Joseph Piantedosi; Jennifer Kelley; Carol Amick; Tim Gray and Selectmen Liaison Caroline Fedele

Also Present: Administrative Assistant Colleen Doyle

1. Call to Order

Chair Carluccio called the meeting to order at 9:00 a.m.

2. Review Past Meeting Minutes

Mr. Piantedosi made a motion to approve the minutes of July 9, 2015 as written. Ms. Amick seconded the motion.

The motion passed 3-0-2. Mr. Gray and Ms. Kelley abstained as they were not members at the time of the July 9, 2015 meeting.

Mr. Piantedosi made a motion to approve the minutes of July 21, 2015 as written. Ms. Amick seconded the motion.

The motion passed 3-0-2. Mr. Gray and Ms. Kelley abstained as they were not members at the time of the July 21, 2015 meeting.

Ms. Amick made a motion to approve the minutes of September 10, 2015 as amended. Ms. Kelley seconded the motion.

The motion passed 5-0-0.

Mr. Piantedosi made a motion to approve the minutes of September 18, 2015 as written. Ms. Kelley seconded the motion.

The motion passed 3-0-2. Ms. Amick and Mr. Gray abstained as they were not at the September 18, 2015 meeting.

3. Old Business

a. Review Vacancy Worksheet

Arbor Resources Committee: There are two vacancies and no applicants for this committee. Ms. Amick stated that she will email Garden Club members asking for volunteers.

Mr. Gray expressed interest in volunteering for this committee. He will attend a meeting.

Community Preservation Committee (CPC): There is one vacancy. Kelley Dadah has already been interviewed before the Selectmen. Maggie Debbie also submitted a Volunteer Questionnaire (VQ). Ms. Debbie served on the CPC previously and has been involved on numerous other committees.

Ms. Amick moved to submit Maggie Debbie's name for an interview with the Selectmen for the Community Preservation Committee. Mr. Piantedosi seconded the motion.

The motion passed 5-0-0.

Cable Television Committee (CATV): There are two vacancies on this committee. Ms. Amick reported that she spoke with Shane O'Neil who originally applied in 2012. He stated that he was still interested in serving on the committee. Ms. Amick suggested that he resubmit a VQ to the Town Manager's Office. Ms. Doyle has not received it yet.

Ms. Amick reported that she reached out to Kay Hamilton and Robert Dorer to see if they were interested in this committee. Ms. Carluccio spoke with Chris Weisz and Stephen Fusti. Kay Hamilton said that she wanted to stay on the Zoning Board of Appeals but would mention the vacancy to her husband. Robert Dorer and Chris Weisz do not have the time right now. Stephen Fusi originally applied for the Capital Expenditures Committee but he expressed interest in CATV but has not submitted a VQ.

Jon O' Connor submitted a VQ for the CATV. The VCC asked that Ms. Doyle email Mr. O'Connor to let him know that the VCC is waiting for more applicants and will not recommend him for an interview until that time.

Trails Committee: Ms. Doyle reported that Ralph Hammond and Jeremy Paskali withdrew their names for consideration for the vacancies on the Trails Committee. Ms. Doyle has confirmed interviews for Christopher Kovalchick, Clem Larson and Robert Santamaria.

b. Review VCC report for 2015 Annual Town Report

The VCC looked over the latest version of the VCC Annual Town Report and incorporated suggested changes.

Mr. Piantedosi moved to accept the changes to the 2015 Annual Town Report pending review of the final language and format. Mr. Gray seconded the motion.

The motion passed 5-0-0.

4. New Business

a. Reassign Committee Liaisons

The VCC liaisons were assigned as follows,

Ms. Amick: Community Preservation Committee, Historic District Commission, Historic Preservation Commission, Zoning Board of Appeals, Historical Museum Study Committee

Mr. Piantedosi: Cable Television Committee, Conservation Commission, Council on Aging, Depot Park Advisory Committee, Finance Committee, Patriotic Holiday Committee

Chair Carluccio: Bicycle Advisory Committee, Energy Task Force, Land Acquisition Committee, Recreation Commission, Youth and Family Services

Ms. Kelley: Cultural Council, Fawn Lake Committee, HATS, Petitioner's Advisory Committee, Transportation Advisory Committee

Mr. Gray: Arbor Resources Committee, Bedford Housing Partnership, Capital Expenditure Committee, Municipal Affordable Housing Trust, Trails Committee

Ms. Amick moved to accept the committee liaisons as discussed. Mr. Gray seconded the motion.

The motion passed 5-0-0.

b. Bedford Cable Television Advisory Committee Chair Interviews

Ms. Carluccio stated that she spoke with Paula Geraldi from Bedford TV and they discussed having committee chairs do a brief interview explaining the purpose of their respective committees. Chair Carluccio asked that the VCC think of questions that would be good for all committees. They will discuss these questions at the next meeting.

Ms. Amick asked Ms. Doyle to send a copy of the updated Trails Committee charge. She also requested that Ms. Doyle obtain copies of this year's registered voter's book.

Ms. Amick moved to adjourn. Ms. Kelley Mr. Piantedosi seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 10:26 a.m.